

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **OCTOBER MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 7th of October 2019** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Chris Meldrum (CM)
Councillors: Malcolm Ridley (MR), Lorna Baker (LB), Ian Green (IG),
Susannah England (SE) and Su Davis (SD).

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: District Councillor Henry Sawrey-Cookson

Members of the Public: 1

2019/152 Apologies

Apologies were received from Dan Pattimore (DP) and County Councillor David Whipp.

Resolved: to accept the above apologies and reasons given.

2019/153 Declarations of Interest

No declarations of interest had been received since the previous meeting.

Resolved: to receive the information.

2019/154 Requests for Dispensation

No requests for dispensation had been received since the previous meeting.

Resolved: to receive the information.

2019/155 Minutes of the Last Meeting

CM closed the meeting not SE as stated in minute number 2019/151. With the aforementioned amendment the minutes were confirmed as a correct record and duly signed by the chair.

RESOLVED: to accept the minutes and recommendations contained therein.

2019/156 Actions from the previous minutes

2019/156.01 Footpath between British Gypsum and Farmland

DP had walked the footpath. A discussion was held about the location of the drainage ditch and the plans provided. The clerk was asked to contact the Access Team about the barbed wire on top of the stiles.

Resolved: LN to contact the Countryside Access Team

Action: LN

2019/156.02 Man Hole Cover – Junction of Fell Lane

The works required to make the man hole cover safe have been completed.

Resolved: to receive the information

Action: LN

2019/156.03 Footpath obstruction by Vegetation – Sanderson's Croft to Main Street

The clerk was asked to follow up this item with DP.

Resolved: Clerk to contact DP

Action: LN

2019/156.04 Tree obstructing the footpath near No. 65 Sanderson's Croft.

The clerk confirmed that a letter had been sent to the landowner. In the absence of any response the clerk was asked to contact Cumbria County Council about the obstruction of the Highway.

Resolved: to receive the information

Action: LN



2019/141.05 Sycamore Trees behind the Garages near Sanderson's Croft

After feedback from Eden Housing Company CM and IG to outline the area concerned on a map for their consideration.

Resolved: Area of concern to be outlined on a plan for the Housing Company

Action: CM/IG

2019/156.06 Litter Bin

The clerk had met IG on site to establish the location of the required litter bin. At the time of inspection there was no litter in the area. The case could therefore not be developed any further. If the situation re-occurs councillors are asked to photograph the site and forward the images to the clerk so that a case can be forwarded to Eden District Council.

Resolved: to receive the information

Action: LN & All

2019/156.07 Eden District Council: Review of Polling Districts & Places

The clerk confirmed that the correspondence had been forwarded to EDC.

Resolved: to receive the information

2019/156.08 Pot Holes on Piper Lane before the bend in Piper Lane

The clerk reported that the pot holes had been patched by Cumbria County Council.

Resolved: to receive the information

Action: LN

2019/156.09 Skip Located on Main Street

The location and lighting of the skip had been discussed with Cumbria County Council. CCC deemed that the skip met the required regulations.

Resolved: to receive the information

2019/156.10 Footpath between Gypsum Road and the School

The clerk had reported the footpath to the Countryside Access Team for assessment.

Resolved: to receive the information

2019/156.11 Utility Manhole Cover, Located Outside the Bistro

The clerk reported that the manhole cover repair had been completed

Resolved: to receive the information

2019/156.12 Electricity Cable Markers for A66 Sign

The clerk had reported the issue to Highways England

Resolved: to receive the information

2019/156.13 Defibrillator Donation

The clerk reported that the funds collected by the Post Office had been collected and banked. Clerk to thank the Post Office for their continued work to raise funds for the maintenance of the unit.

Resolved: to receive the information

Action: LN

2019/156.14 Eden Local Plan

A working group met to respond to the consultation.

Resolved: to receive the information

2019/156.15 Alternative Energy Kirkby Thore

CM to forward the information to all councillors.

Resolved: to receive the information

Action: CM



2019/157 Accounts

2019/157.1 Accounts for Payment

- L Nicholson: Clerk's Salary, Allowances and Expenses totalling £3.68 – September
Payment approved

- Countrywide Grounds Maintenance: Grass Cutting – October
Payment approved

- Kirkby Thore Memorial Hall: Grant towards insurance costs of 2019/20
Payment of £968.91 to cover balance of insurance approved.

- Kirkby Thore Pre-School: Donation towards Fireworks Display in Village 2019
Payment of £375.00 approved

RESOLVED: to forward payments as approved above.

Action: LN

2019/157.2 Balance Sheet

The clerk presented the balance sheet covering September. The closing balance was £24,673.22.

RESOLVED: To receive the information

2019/157.3 Forecast Update 2019/2020

The forecast was presented and discussed.

Resolved: to receive the information.

2019/158 Correspondence

Items discussed at the meeting included:

2019/158.01 Cumbria County Council: State of Road Surface on Piper Lane

The clerk outlined the correspondence received. Cumbria County Council has indicated that Piper Lane would continue to be patch as issues in the surface arise. At the this stage the road surface would not be considered for the strategic resurfacing plan.

Resolved: to receive the information

2019/158.02 St Micahel's Church: Grass Cutting Grant

The church forwarded thanks to the Parish Council for the grass cutting grant they had received.

Resolved: to receive the information

2019/158.03 Eden District Council: Draft Housing Supplementary Planning Document

The correspondence had been circulated to all councillors. There were no further comments or observation.

Resolved: to receive the information

2019/159 Planning Applications and Decisions

2018/159.1 Applications

- **19/0663 Land South of Maiden Way, Kirkby Thore: Construction of a self-build dwelling.**

The planning application was outlined and discussed by the meeting. Councillors agreed that they wished to make no comments or observations. The clerk to contact Eden District Council with the result of the discussion.

Resolved: clerk to forward comments to Eden District Council

Action: LN

2019/159.2 Decisions

- None

2019/160 Outside Body Repots

- Appley Transport Group / Friends of the 563



LB attended the latest meeting of the group. It was reported that the 563 service had now been secured until summer 2020. This was due to service user numbers increasing by 10%. Continued or increased use of the service was still very important if the community wishes to maintain the service. LB indicated she would contact the residents association to promote the service further. LB to draft a poster to be published at the school, parish website and bus stops.

Resolved: to receive the information. LB to draft poster

Action: LB

2019/161 Highways Issues

2019/161.01 Weeds overgrowing footpaths along the side of the A66.

The clerk was asked to report the problem of weeds overgrowing the footpaths along the side of the A66.

Resolved: clerk to contact Cumbria County Council / Highways England

Action: LN

2019/162 Footpaths

2019/162.01 Village Hall to Banker House

The pavement from the Village Hall to Banker House needs to be swept. The road sweeper is doing the roads but not the pavements.

Resolved: clerk to contact Cumbria County Council

Action: LN

2019/162.02 School to Church House

The clerk was asked to report the pavement from the School to Church House. The road sweeper has been unable to do this area due to parked cars. The sweeper has done the area at 6.00am setting off car alarms.

Resolved: clerk to report to Cumbria County Council

Action: LN

2019/163 Signature Fund

The Memorial Hall had transferred match monies totalling £6,000 to the parish council for the project. The pre-contract site meeting was arranged and held. Wicksteeds were ready to start on site within 6-8 weeks. Installation was likely to take 2 weeks. The site is scheduled as an ancient monument. SD and JM are currently working with English Heritage to seek advice on the installation. SE offered her expertise in this area to SD. The clerk was asked to update EDC on the current situation.

Resolved: to receive the information

Action: LN

2019/164 Parish Parking Questionnaire

LB outlined some of the results from the questionnaire. There were 56 questionnaires returned. The information was briefly discussed by Councillors present. LB indicated she would complete the analysis process and circulate the results to all Councillors.

Resolved: to receive the information

Action: LB

2019/165 Broadband Provision in the Village Hall

CM indicated that he would gain a quotation for the installation and running costs associated with having broadband in the village hall.

Resolved: to receive the information

2019/166 Parish Clerk Hours

The clerk circulated timesheets for the last 3 months. Councillors to consider the information provided.

Resolved: to receive the information

Action: All

2019/167 Concerns raised either by Councillors or members of the Parish.

None



2019/168 Date of the next meeting:

The date of the next meeting was agreed as Monday 4th of November 2019 at 19.30hrs in the Memorial Hall.

Resolved: to receive the information

CM closed the meeting at 21:35 hrs

Please note: all Parish Council meetings are open to members of the Public.

