

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **SEPTEMBER MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 2nd of September 2019** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Chris Meldrum (CM)
Councillors: Malcolm Ridley (MR), Lorna Baker (LB), Ian Green (IG), Dan Pattimore (DP).

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: County Councillor David Whipp,
District Councillor Henry Sawrey-Cookson

Members of the Public: 2

2019/137 Apologies

Apologies were received from Susannah England (SE) and Su Davis (SD).

Resolved: to accept the above apologies and reasons given.

2019/138 Declarations of Interest

No declarations of interest had been received since the previous meeting.

Resolved: to receive the information.

2019/139 Requests for Dispensation

No requests for dispensation had been received since the previous meeting.

Resolved: to receive the information.

2019/140 Minutes of the Last Meeting

The minutes were confirmed as a correct record and duly signed by the chair.

RESOLVED: to accept the minutes and recommendations contained therein.

2019/141 Actions from the previous minutes

2019/141.01 Parish Parking Questionnaire

It was confirmed that the questionnaire had been circulated. The closing date for the return of questionnaires is the 7th of September 2019. To date 40 questionnaires had been received. It was agreed a reminder poster would be put in the Post Office. The clerk was asked to agenda the results for discussion at the next meeting.

Resolved: to receive the information

Action: LN & MR

2019/141.02 Footpath between British Gypsum and Farmland

The information provided by the footpath team was considered. DP indicated that he wasn't happy with the explanation provided and agreed to re-walk the route.

Resolved: to receive the information. DP to walk the footpath.

Action: DP

2019/141.03 Man Hole Cover – Junction of Fell Lane

The fault was re-reported into HIMS under W1980975820 for urgent attention. DW asked the clerk to forward a copy for his attention.

Resolved: clerk to monitor repair

Action: LN

2019/141.04 Footpath obstruction by Vegetation – Sanderson’s Croft to Main Street

DP indicated he would have an informal conversation with the property owner to see if it was possible to resolve the situation

Resolved: DP to talk to property owner

Action: DP

2019/141.05 Tree obstructing the footpath near No. 65 Sanderson’s Croft.

Informal discussions with the property owner had been unsuccessful. The clerk was asked to write to the owner of the property to seek the trimming of the associated tree.

Resolved: Clerk to write to property owner

Action: LN

2019/141.06 Sycamore Trees behind the Garages near Sanderson’s Croft

The clerk had reported the tree to the Housing Company but was informed this was the only report they had received. CM indicated he would follow this up with the Housing Company.

Resolved: CM to contact the Housing Association

Action: CM

2019/141.07 Litter Bin

Clerk to work with IG to develop a case for assessment by Eden District Council.

Resolved: to develop a case for assessment

Action: LN & IG

2019/142 Accounts

2019/142.1 Accounts for Payment

- L Nicholson: Clerk’s Salary, Allowances and Expenses totalling £3.68 – September
Payment approved

- Countrywide Grounds Maintenance: Grass Cutting – September
Payment approved

- Eden District Council: Parish Council Election Fee
Payment approved

- Chris Meldrum: Printing of A66 Meeting Flyer and Parking Questionnaire
Payment approved

RESOLVED: to forward payments as approved above.

Action: LN

2019/142.2 Balance Sheet

The clerk presented the balance sheet covering August. The closing balance was £25,387.26.

RESOLVED: To receive the information

2019/142.3 Forecast Update 2019/2020

The forecast was presented and discussed.

Resolved: to receive the information.

2019/143 Correspondence

Items discussed at the meeting included:

2019/143.01 Eden District Council: Review of Polling Districts & Places

Councillors were in support of Kirkby Thore Memorial Hall as the local polling station for Kirkby Thore. There were no specific access issues raised. The management committee of the hall are actively trying to improve the facility and hope to raise further funds to improve the lighting up the side of the building at the access ramp.

Resolved: Clerk to forward response to Eden District Council

Action: LN

2019/144 Planning Applications and Decisions

2018/144.1 Applications

- None



2019/144.2 Decisions

- None

2019/145 Outside Body Repots

- None received

2019/146 Highways Issues

2019/146.01 Pot Holes on Piper Lane before the bend in Piper Lane

The surface remained a problem. Additional pot holes were raised by councillors and residents beyond the bend towards the A66. The clerk was asked to report the pot holes.

Resolved: Clerk to contact Cumbria County Council

Action: LN

2019/146.02 Skip Located on Main Street

The skip located in Main Street was raised. It was felt that the skip posed a significant hazard and that it was poorly marked giving little warning to drivers coming up and down main street. The clerk was asked to report the skip to Cumbria County Council.

Resolved: clerk to contact Cumbria County Council

Action: LN

2019/147 Footpaths

2019/147.01 Footpath between Gypsum Road and the School

The footpath between Gypsum Road and the school was reported to be overgrown. Initial thoughts were that the path was designated a bridleway. The clerk was asked to report the access problem to the Countryside Access Team.

Resolved: clerk to contact the Countryside Access Team

Action: LN

2019/147.02 Utility Manhole Cover, Located Outside the Bistro

It was reported to the parish council that the man hole cover outside the Bistro had a cone placed over it because the tarmac and cover were breaking up. This was affecting access into the Bistro for cars and pedestrians on the footpath. The clerk was asked to report the fault to Cumbria County Council.

Resolved: clerk to report to Cumbria County Council

Action: LN

2019/147.03 Electricity Cable Markers for A66 Sign

The warning tapes for the A66 speed sign have been damaged. Clerk asked to report the issue to the relevant authority.

Resolved: clerk to report issue

Action: LN

2019/148 Signature Fund

Clerk to arrange a pre-contract meeting on site. The Memorial Hall confirmed that the match monies were available for transfer. Clerk to contact the treasurer and arrange for the transfer.

Resolved: Clerk to contact Wicksteed & Memorial Hall Committee

Action: LN

2019/149 Parish Website

It was concluded that all new documents uploaded to the website would have signatures redacted. The clerk was to assess the length of time required to redact signatures from historical documents on the website for consideration by the council.

Resolved: clerk to redact signatures

Action: LN

2019/150 Concerns raised either by Councillors or members of the Parish.

- Bus Shelter on the A66

It was reported that there was a significant litter problem in the A66 bus shelter. The clerk was asked to see if the bin could be emptied and seek a quote for the cleaning of the shelter.

Action: LN

- Defibrillator Donation

The Post Office has been collecting additional funds for the maintenance of the defibrillator. It was reported that the current donation box was full. The clerk was asked to arrange for the donation to be formalised and then collecting and banking of the funds.

Action: LN

- Eden Local Plan

Correspondence had been received since the publishing of the minutes that Eden District Council were consulting on the Local Plan. As the response time was prior to the next meeting a working group would be held to complete. Clerk to send an email to remind councillors of the information and deadline.

Action: LN / All

- Firework Display in the Village

Kirkby Thore Pre-School are working to put on a fireworks display in November 2019 for the village to raise additional funds for future events and the school. They were actively hoping to seek a donation from the parish council. Councillors indicated that they would like to fund £375 towards the fund for ratification at the next meeting of the parish council.

Action: LN

- Alternative Energy In Kirkby Thore

CM had been made aware of a company interested in a battery storage facility. CM agreed to forward the information to all councillors.

Action: CM

2019/151 Date of the next meeting:

The date of the next meeting was agreed as Monday 7th of October 2019 at 19.30hrs in the Memorial Hall.

Resolved: to receive the information

SE closed the meeting at 21:23 hrs

Please note: all Parish Council meetings are open to members of the Public.

