

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **AUGUST MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 5th of August 2019** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Susannah England (SE)
Councillors: Malcolm Ridley (MR), Su Davis (SD), Ian Green (IG)

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: District Councillor Henry Sawrey-Cookson

Members of the Public: 1

2019/122 Apologies

Apologies were received from Chris Meldrum, Dan Pattimore and Lorna Baker. County Councillor David Whipp also gave his apologies.

Resolved: to accept the above apologies and reasons given.

2019/123 Declarations of Interest

No declarations of interest had been received since the previous meeting.

Resolved: to receive the information.

2019/124 Requests for Dispensation

No requests for dispensation had been received since the previous meeting.

Resolved: to receive the information.

2019/125 Minutes of the Last Meeting

The minutes were confirmed as a correct record and duly signed by the chair.

RESOLVED: to accept the minutes and recommendations contained therein.

2019/126 Actions from the previous minutes

2019/126.01 Cumbria Police: Considerate Parking Notice

The clerk reported that the draft questionnaire had been approved by the police. Questionnaire have been printed and circulation to commence week beginning the 6th of August.

Resolved: questionnaires to be circulated

Action: All

2019/126.02 Footpath between British Gypsum and Farmland

Clarification was provided by the footpath officers. The beck running along the land is reported to have been diverted and the overlay maps show that the footpath has not moved. Councillors present were happy with the response provided by the team. The clerk was asked to follow this item up with councillors not present for their comment.

Resolved: to receive the information. Clerk to contact councillors not present at the meeting for comment

Action: LN

2019/126.03 Man Hole Cover – Junction of Fell Lane

The man hole cover has not been repaired. Clerk to follow up with Highways England.

Resolved: clerk to contact Highways England

Action: LN

2019/126.04 Footpath obstruction by Vegetation – Sanderson's Croft to Main Street

The clerk had reported the obstruction to the Housing Company but intended to follow up the report with a call to the new liaison officer once in post in mid August.
Resolved: clerk to undertake a follow up call to the Housing Association **Action: LN**

2019/126.05 Tree obstructing the footpath near No. 65 Sanderson's Croft.
IG indicated that he would contact the property owner to see if a resolution could be found.
Resolved: IG to contact Property Owner **Action: IG**

2019/126.06 Sycamore Trees behind the Garages near Sanderson's Croft
The clerk had reported the tree to the Housing Company but intended to follow up the report with a call to the new liaison officer once in post in mid-August.
Resolved: clerk to undertake a follow up call to the Housing Association **Action: LN**

2019/126.07 Signature Fund – VAT
The clerk had contacted Action with Communities in Cumbria regarding the VAT element of the project. It is not clear whether the parish council could claim the VAT back in the case of the Signature Fund. In order to gain a definitive answer the parish council is advised to contact HMRC. ACT indicated that if the parish council was able to reclaim the VAT Eden District Council would be entitled and may well request the VAT monies back. It could not be assumed that this could be added to the project funds. It was decided at this stage that it was not worth pursuing this further.
Resolved: to receive the information

2019/126.08 Litter Bin
Clerk to contact Eden District Council to ascertain if it would be possible for an additional litter bin to be provided in the parish.
Resolved: clerk to contact Eden District Council **Action: LN**

2019/127 Accounts

2018/127.1 Accounts for Payment

- L Nicholson: Clerk's Salary, Allowances and Expenses totalling £3.68 – August
Payment approved
- Countrywide Grounds Maintenance: Grass Cutting – August
Payment approved
- ICO: Data Protection Fee
Payment approved
- TSOHost: Website and Email Hosting
Payment Approved
- St Michaels Church: Donation towards grass cutting
Donation approved £250

RESOLVED: to forward payments as approved above. **Action: LN**

2019/127.2 Balance Sheet

The clerk presented the balance sheet covering July. The closing balance was £26,299.84.
RESOLVED: To receive the information

2019/127.3 Forecast Update 2019/2020

The forecast was presented and discussed.
Resolved: to receive the information.

2019/128 Correspondence

Items discussed at the meeting included:

2019/128.01 Cumbria County Council: Footpath running alongside British Gypsum

The item was discussed under item 2019/126.02. There was no additional information

Resolved: to receive the information

2019/128.02 Eden District Council: Signature Fund

The item was discussed under item 2019/126.01. There was no additional information.

Resolved: to receive the information

2019/128.03 Eden District Council: Play Area Devolution

The clerk had responded to EDC explaining that at present it had no responsibility or management duties for the asset. The parish council therefore referred Eden District Council to the Memorial Hall committee in the first instance for their view around devolution. SD indicated that the Memorial Hall committee had not previously been approached by Eden District Council about the asset so were seeking additional information from Eden District Council about the options available.

Resolved: to receive the information

2019/128.04 Highway England: Temporary Road Closure

The correspondence was reported. The clerk had published the information on the website. The works had now been completed.

Resolved: to receive the information

2019/129 Planning Applications and Decisions

2018/129.1 Applications

- None

2019/129.2 Decisions

- None

2019/130 Outside Body Repots

- None received

2019/131 Highways Issues

- **2019/131.01 Pot Holes on Piper Lane before the bend in Piper Lane**

The clerk was asked to report the pot holes. SD to forward photos to the clerk.

Resolved: Clerk to contact Cumbria County Council

Action: LN & SD

2019/132 Footpaths

- None

2019/133 Signature Fund

Clerk asked to contact Wicksteeds to arrange an initial meeting for the last week in August. SD indicated she would co-ordinate the availability of the Memorial Hall Committee representatives.

Resolved: Clerk to contact Wicksteed

Action: LN & SD

2019/134 Parish Website

The use of signature on the parish website was discussed. It was felt that this would be better resolved when more members of the council were present. Item to be deferred to the next meeting.

Resolved: clerk to agenda Parish Website for discussion at next meeting **Action: LN**

2019/135 Concerns raised either by Councillors or members of the Parish.



- None

2019/136 Date of the next meeting:

The date of the next meeting was agreed as Monday 2nd of September 2019 at 19.30hrs in the Memorial Hall.

Resolved: to receive the information

SE closed the meeting at 20:25 hrs

Please note: all Parish Council meetings are open to members of the Public.

