

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **APRIL MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 8th of April 2019** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Chris Meldrum (CM)
Councillors: Frank Birkett (FB), Dan Pattimore (DP), Lorna Baker (LB), Malcolm Ridley (MR).

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: County Councillor David Whipp

Members of the Public: 1

2019/047 Apologies

There were apologies received from Dan Pattimore and District Councillor Henry Sawrey-Cookson.

Resolved: to receive the apologies and the reasons given.

2019/048 Declarations of Interest

No declarations of interest had been received since the previous meeting.

Resolved: to receive the information.

2019/049 Requests for Dispensation

No requests for dispensation had been received since the previous meeting.

Resolved: to receive the information.

2018/050 Minutes of the Last Meeting

The minutes were confirmed as a correct record.

RESOLVED: to accept the minutes and recommendations contained therein.

2018/051 Actions from the previous minutes

2018/051.01 United Utilities Repair Outside Memorial Hall (W1880941356) & (W1980954695)

CM and MR met with CCC in regard to the fault. CCC indicated that they would look into the reported fault. A further commitment was made to have the drains cleared along main street. The surface of the Main Road was discussed. It was agreed that it would be put on the programme of works. CCC indicated that whilst the surface was degrading it would not sufficiently severe to be given a high priority. The road surface would be added to the works programme.

Resolved: to receive the information

2019/051.02 Cumbria Police: Considerate Parking Notice

LN to work with LB to add additional information.

Resolved: Clerk to make amendments to questionnaire

Action: LN

2019/051.03 Highways England: Gully cleaning of A66

Clerk to contact Highways England for a timescale.

Resolved: clerk to contact Highways England for timescale

Action: LN

2019/051.04 Grass Verge from Caravan Site to Bridge End

Clerk to seek a timescale and ideally a programme of remedial works from Highways England.

Resolved: clerk to contact Highways England for program of works

Action: LN

2019/051.05 Cumbria County Council: Working Together

The parish council was unable to send a representative to the meeting.

Resolved: to receive the information

2019/051.06 Eden District Council: Agreed Footway Light – Removal of Light No.5

The parish council requested a copy of the report and justification for the removal of the light. EDC provided a copy of the report but declined to meet the parish council on site to discuss their findings. The clerk and CM to draft a response expressing the parish council concerns.

Resolved: CM and LN to draft further response

Action: LN

2019/051.07 19/0103 Sunset House, Kirkby Thore: Alterations and Extension to Residential Dwelling.

The clerk confirmed that the response indicating no comments or observations had been forwarded to EDC.

Resolved: to receive the information.

2019/051.08 Dualling of the A66

LN and CM to draft a letter to Highways England regarding concerns about lack of information.

Resolved: Letter to be sent to Highways England

Action: LN & CM

2019/052 Accounts

2018/052.1 Accounts for Payment

- L Nicholson: Clerk's Salary and Allowances – Apr

Payment approved

- Countrywide Grounds Maintenance: Grass Cutting – Apr

Payment approved

RESOLVED: to forward payments as approved above.

Action: LN

2019/052.2 Balance Sheet

The clerk presented the balance sheet covering March. The closing balance was £13,884.02.

RESOLVED: To receive the information

2019/052.3 Forecast Update 2019/2020

The forecast was presented and discussed.

Resolved: to receive the information.

2019/053 Parish Council Cash Sheets for 2019/20

The clerk presented the cash sheets for 2019/20. There were no additional questions. The chair signed the income, expenditure and balance sheet. The clerk to arrange for the internal audit to be undertaken

Resolved: to receive the information.

Action: LN

2019/054 Correspondence

Items discussed at the meeting included:

2019/054.01 Countrywide Grounds Maintenance: Grass Maintenance 2019/2020

The documentation was reviewed. All prices were confirmed to be the same as the previous year. The contract was duly signed.

Resolved: clerk to send forward signed contract to Countrywide Grounds Maintenance.

Action: LN



2019/054.02 Cumbria County Council: Gullies

Following CM and MR's site meeting with CCC commitment was sent via email to clear the gullies on Main Street. This work had since been completed by CCC. The email outlined a commitment to look into the united utility repair outstanding.

Resolved: to receive the information

2019/054.03 Eden District Council: Footway Light 5a

Eden District Council had forwarded to the parish a copy a copy of the report outlining information about light number 5a. The district council had refused to meet with the parish council on site.

Councillors asked the clerk to respond to EDC outlining our reason for requesting the site meeting.

Resolved: clerk to contact EDC

Action: LN

2019/055 Planning Applications and Decisions

2018/055.1 Applications

- None

2019/055.2 Decisions

None

2019/056 Outside Body Repots

- Friends of the 563 / Appleby Transport Group

FB requested that a new point of contact be sought for the group. LB agreed to be the contact for the group. The clerk was asked to contact Ruth Bowen / Andy Connell to ensure the change of contact details.

Resolved: to clerk to arrange change of contact

Action: LN

2019/056 Highways Issues

- 2019/056.01 Pot holes

Residents reported concern about the pot holes on the bend of Priest Lane and at the exit of Piper Lane.

Resolved: Clerk to report faults to CCC

Action: LN

- 2019/056.02 Signs

There are signs left following the A66 works. On the Main Street opposite Ash House there is a portable sign and at the start of Priest Lane there is a fixed sign. The clerk was asked to contact Highways England to request the removal.

Resolved: clerk to contact Highways England

Action: LN

- 2019/056.03 Location of sign outside Post Office

Concern was raised in regard to the location of the sign outside the Post Office. The clerk was asked to contact CCC in regard to the matter.

Resolved: clerk to contact CCC

Action: LN

2019/057 Footpaths

None

2019/058 Transparency Fund Project

CM and LN to liaise regarding revised quotations for equipment

Resolved: to receive the information

Action LN & CM

2019/059 Signature Fund



Contact had been made with the newly appointed representative for managing the fund. It was felt that a meeting with EDC in regard to the fund would be beneficial. The clerk was asked to arrange a meeting.

Resolved: clerk to arrange a meeting

Action: LN

2019/060 Concerns raised either by Councillors or members of the Parish.

- None

2019/061 Date of the next meeting:

The date of the next meeting was agreed as Monday 13th of May 2019 at 19.30hrs in the Memorial Hall.

Resolved: to receive the information

CM closed the meeting at 21:15 hrs

Please note: all Parish Council meetings are open to members of the Public.

