

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MARCH MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 4th of March 2019** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Chris Meldrum (CM)
Councillors: Frank Birkett (FB), Dan Pattimore (DP), Lorna Baker (LB), Malcolm Ridley (MR).

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: District Councillor Henry Sawrey-Cookson,

Members of the Public: 1

2019/031 Apologies

County Councillor David Whipp had forwarded apologies to the meeting.

Resolved: to receive the information

2019/032 Declarations of Interest

No declarations of interest had been received since the previous meeting.

Resolved: to receive the information.

2019/033 Requests for Dispensation

No requests for dispensation had been received since the previous meeting.

Resolved: to receive the information.

2018/034 Minutes of the Last Meeting

The minutes were confirmed as a correct record.

RESOLVED: to accept the minutes and recommendations contained therein.

2018/035 Actions from the previous minutes

2018/035.01 United Utilities Repair Outside Memorial Hall

The clerk reported that the fault had been raised again (new reference number W1980954695) and that reference was made to the previous fault number (W1880941356). Cumbria CC has committed to reviewing the site. CM and MR to meet with CCC on site.

Resolved: Site meeting to be held with CCC Highways

Action: CM & MR

2019/035.02 Cumbria Police: Considerate Parking Notice

LB had offered comment and possible re-phrasing. There were no additional comments. Clerk to re-draft the questionnaire to reflect the changes.

Resolved: Clerk to make amendments to questionnaire

Action: LN

2019/035.03 Highways England: Gully cleaning of A66

Residents confirmed that debris is still blocking the gullies along the A66. The clerk had received correspondence from Highways requesting for the work to be done but had not received a timescale.

Resolved: clerk to contact Highways England for timescale

Action: LN

2019/035.04 Jockey Lane: Standing Water

Highways England were not aware of this fault. They have committed to reviewing the area and associated problem.

Resolved: to receive the information.

2019/035.05 GDPR: Policy Publication

The clerk confirmed that the policies were published.

Resolved: to receive the information

2019/035.06 Grass Verge from Caravan Site to Bridge End

Highways England were aware of the nature of the verge in this area. It is within the programme of remedial works to have topsoil added and the area re-seeded. At this stage the clerk had not received a timescale for this work. Councillors asked if a copy of planned remedial works could be sought.

Resolved: clerk to contact Highways England for program of works

Action: LN

2019/036 Accounts

2018/036.1 Accounts for Payment

- L Nicholson: Clerk's Salary and Allowances – Mar

Payment approved

- Countrywide Grounds Maintenance: Grass Cutting – Mar

Payment approved

RESOLVED: to forward payments as approved above.

Action: LN

2019/036.2 Balance Sheet

The clerk presented the balance sheet covering February. The closing balance was £14,451.25.

RESOLVED: To receive the information

2019/036.3 Forecast Update 2018/2019

The forecast was presented and discussed.

Resolved: to receive the information.

2019/037 Parish Council Budget for 2019/20

The budget was presented and discussed. The council agreed to accept the budget for 2019/20.

Resolved: to accept the budget for 2019/20

2019/038 Correspondence

Items discussed at the meeting included:

2019/038.01 Eden District Council: Draft Council Plan 2019-2023

Councillors agreed to have a look through the documentation provided. A response would then be drafted before the 19th of March deadline. The clerk was asked to re-circulate the documentation to all councillors.

Resolved: to consider a response to the plan

Action: All

2019/038.02 Eden District Council: May Elections, Nomination Forms and Key Dates

The clerk outlined the documentation that would be needed and the key dates required. Applications from residents not currently on the council are actively encouraged as there are currently vacant seats on the council.

Resolved: to receive the information

2019/038.03 Cumbria County Council: Working Together

The presentation received was outlined. It was noted that there would be additional information presented at the EALC meeting on the 20th of March. CM indicated he would attend if work commitments allowed.

Resolved: to receive the information

Action: CM

2019/038.04 CALC: Making Tax Digital

The clerk reported the information received. This would not affect the parish in the next financial year. CALC will continue to advise of any updates.

Resolved: to receive the information

2019/038.05 Eden District Council: Agreed Footway Lights – Amendment

EDC had advised the parish council that light number 5a would be decommissioned despite the devolution agreement on health and safety grounds. The clerk had obtained some additional information on behalf of the council. Parish Councillors felt the justification was inadequate. Clerk to seek further clarity and request a copy of the report for Kirkby Thore.

Resolved: clerk to contact EDC and request further information

Action: LN

2019/038 Planning Applications and Decisions

2018/038.1 Applications

- **19/0103 Sunset House, Kirkby Thore; Alterations and Extension to Residential Dwelling**

Parish Councillors considered the information received. There were no comments or observations.

Resolved: Clerk to contact EDC

Action: LN

2019/038.2 Decisions

None

2019/039 Outside Body Repots

- **British Gypsum – Parish Liaison Meeting**

FB and MR attended the meeting. British Gypsum indicated its concern that it had not been contacted by Highways England in regard to the Dualling of the A66.

British Gypsum announced that it had recently begun working with a new contractor to provide trucks for the logistics on site. The new fleet should provide a more environmentally friendly approach.

Resolved: to receive the information

2019/040 Dualling of the A66

Residents within the parish had received letters from Highways England regarding the dualling of the A66. The letter advises residents of Highways England's intention to undertake a consultation exercise in the summer of 2019.

The parish council has tried to make contact with the team but to date has received no direct contact from Highways England. A member of the team is supposed to be contacting the clerk.

FB indicated that whilst the letter indicate that there are no proposed routes, there have been maps outlining proposed routes available at stakeholder meetings held in the last 12 months. Some of the routes are felt to be wholly inappropriate and the parish council felt that this should be communicated to Highways England. It was agreed that correspondence should be sent to Highways England outlining the parish council's concerns.

Resolved: Correspondence outlining concerns to be sent to Highways England

Action: LN & CM



2019/041 Highways Issues

None

2019/042 Footpaths

None

2019/043 Transparency Fund Project

CM and LN to liaise regarding revised quotations for equipment

Resolved: to receive the information

Action LN & CM

2019/044 Signature Fund

The contact for the fund has now changed. Clerk awaiting contact from new member of staff team.

Resolved: to receive the information

2019/045 Concerns raised either by Councillors or members of the Parish.

- Eden District Council: Housing SPD – 1st draft. The meeting was made aware of the consultation. Closing date 19th of March 2019. Whilst the parish council may have welcomed the opportunity to respond to the consultation the very limited timescale provided by EDC to the parish council prevents comment at this stage.
- HSC reminded the meeting that there were District Council Elections in May

2019/046 Date of the next meeting:

The date of the next meeting was agreed as Monday 8th of April 2019 at 19.30hrs in the Memorial Hall.

Resolved: to receive the information

CM closed the meeting at 20:51 hrs

Please note: all Parish Council meetings are open to members of the Public.

