

## KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **JANUARY MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 7<sup>th</sup> of January 2019** at 19:30hrs in Kirkby Thore Memorial Hall.

### **Present**

**Chairman:** Chris Meldrum (CM)  
**Councillors:** Dan Pattinson (DP), Lorna Baker (LB), Malcolm Ridley (MR).

**Clerk/RFO:** Lindsay Nicholson (LN)

**Also in attendance:** District Councillor Henry Sawrey-Cookson

**Members of the Public:** 4

### **2019/001 Apologies**

Frank Birkett (FB), County Councillor David Whipp

**Resolved: to accept the above apologies and reasons given**

### **2019/002 Declarations of Interest**

No declarations of interest had been received since the previous meeting.

**Resolved: to receive the information.**

### **2019/003 Requests for Dispensation**

No requests for dispensation had been received since the previous meeting.

**Resolved: to receive the information.**

### **2018/004 Minutes of the Last Meeting**

The minutes were confirmed as a correct record.

**RESOLVED: to accept the minutes and recommendations contained therein.**

### **2018/005 Actions from the previous minutes**

#### **2018/005.01 United Utilities Repair Outside Memorial Hall**

The reported fault (W1880941356) was reported by Cumbria County Council as being complete. CM had a look at the site and felt that no work had been undertaken on this area. The clerk was asked to report the fault again.

**Resolved: Clerk to contact Highways.**

**Action: LN**

#### **2019/005.02 Cumbria Police: Considerate Parking Notice**

Councillors indicated that the document forwarded by the Police didn't quite match the expectations they had from their last meeting with the Police. Councillors felt that a questionnaire had been agreed with the Police. Clerk to contact the Police to see if it is possible to undertake a questionnaire.

**Resolved: Clerk to contact Police**

**Action: LN**

#### **2019/005.03 Highways England: Gully cleaning of A66**

The clerk had contacted Highways England in regard to the gully clean. No response had been received. Clerk asked to chase this up.

**Resolved: clerk to contact Highways England**

**Action: LN**

#### **2019/005.04 GDPR: Policy Publication**

The clerk confirmed that they were now being published to the website.  
**Resolved: to receive the information**

**Action: LN**

**2019/006 Accounts**

**2018/006.1 Accounts for Payment**

- L Nicholson: Clerk's Salary and Allowances – Jan

Payment approved

- Countrywide Grounds Maintenance: Grass Cutting – Jan

Payment approved

- Eden District Council: Footway Lighting, Supply of Electricity & Maintenance Contract

Payment approved

**RESOLVED: to forward payments as approved above.**

**Action: LN**

**2019/006.2 Balance Sheet**

The clerk presented the balance sheet covering December. The closing balance was £17,997.66.

**RESOLVED: To receive the information**

**2018/006.3 Forecast Update 2018/2019**

The forecast was presented and discussed.

**Resolved: to receive the information.**

**2018/007 Budget and Precept for 2019/2020**

The information from Eden District Council in regard to Council Tax Base and Council tax Reduction Scheme still had not been received. The clerk had however been provided with indicative figures that would be confirmed in the next couple of days. Eden District Council felt that the indicative figures provided are unlikely to change before confirmation.

The item was therefore discussed with the indicative figures and if these figures are changed then the item would be brought again to the next meeting. Councillors agree that they wished to hold the band D figure of £53.88 the same into next year, ensuring that households in the parish were charged the same amount as last year. Using the indicative figures the Parish Council Precept would therefore increase by £4 to £12,722 for 2019/20.

**Resolved: the precept for 2019/20 to be confirmed as £12,722 subject to indicative figures being confirmed.**

**Action: LN**

**2018/008 Correspondence**

Items discussed at the meeting included:

**2018/008.01 Eden District Council: 17/0651 Main Street, Kirkby Thore: Outline application for the redevelopment of the former nursery and erection of dwellings with associated access.**

The clerk reported the correspondence received. The application would not be taken to committee in December as previously notified.

**Resolved: to receive the information**

**2019/008.02 Highways England: Questionnaire**

The clerk reported the information received. Several councillors had returned completed questionnaires. Residents were encouraged to also offer feedback.

**Resolved: to receive the information**

**2019/009 Planning Applications and Decisions**

**2018/009.1 Applications**

None





**2019/009.2 Decisions**

None

**2019/010 Outside Body Repots**

None

**2019/011 Highways Issues**

None

**2019/112 Footpaths**

None

**2019/013 Transparency Fund Project**

The emails are now working and councillors were able to open them. DP had looked into the settings for different email clients to enable people to access the emails from convenient software. A brief discussion was held.

**Resolved: to receive the information**

**2019/014 Concerns raised either by Councillors or members of the Parish.**

- The Memorial Hall Committee was thanked for its involvement in organising the community Christmas tree outside the hall. The committee indicated that Cannons at Low Abbey had kindly donated the tree. The committee indicated that they hoped to do this again in future years. The tree had been warmly received by the community.

**2019/015 Date of the next meeting:**

The date of the next meeting was agreed as Monday 4<sup>th</sup> of February 2019 at 19.30hrs in the Memorial Hall.

**Resolved: to receive the information**

**CM closed the meeting at 20:25 hrs**

**Please note: all Parish Council meetings are open to members of the Public.**

