

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **NOVEMBER MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 5th of November 2018** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Chris Meldrum (CM)
Councillors: Frank Birkett (FB), Dan Pattinson (DP), Lorna Baker (LB), Malcolm Ridley (MR).
Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance:

Members of the Public: 2

2018/148 Apologies

Apologies were received from District Councillor Henry-Sawrey Cookson.

2018/149 Declarations of Interest

No declarations of interest had been received since the previous meeting.
Resolved: to receive the information.

2018/150 Requests for Dispensation

No requests for dispensation had been received since the previous meeting.
Resolved: to receive the information.

2018/151 Minutes of the Last Meeting

The minutes were confirmed as a correct record.
RESOLVED: to accept the minutes and recommendations contained therein.

2018/152 Actions from the previous minutes

2018/152.01 United Utilities Repair Outside Memorial Hall

The reported fault (W1880941356) was awaiting assessment by a member of CCC's Highways Team.

Resolved: to receive the information. Clerk to monitor progress **Action: LN**

2018/152.02 18/0275 Thorneycroft, Kirkby Thore: Variation of conditions 2 (Plans Compliance) and 3 (External Materials) for the addition of first floor extension and amendments to materials attached to approval 15/0484.

The clerk reported that the correspondence received was forwarded to all councillors and would be discussed under the correspondence item.

Resolved: to receive the information

2018/152.03 Pot Holes on Piper Lane and Priest Lane

There were no additional reports sent in to the clerk.

Resolved: to receive the information

2018/152.04 18/0721 Kirkby Thore Industrial Estate, Kirkby Thore: Variation of Condition 2 (Plans Compliance), removal of condition 5 (Layout Plan) and Condition 8 (Zoning Plan) attached to approval 17/0565

The clerk confirmed that the response had been sent to EDC.

Resolved: to receive the information

2018/152.05 British Gypsum

The clerk reported that a copy of the presentation had been requested, awaiting a copy on the return of member of staff from annual leave.

Resolved: clerk to forward copy of presentation to all councillors upon receipt
Action: LN

2018/152.06 Hedge along the A66 raised footpath

The clerk reported that a request had been raised. The clerk was asked to chase a response.

Resolved: clerk to contact Highways England
Action: LN

2018/152.07 Pot Hole at the end of Sleastonhow Lane at the junction with Main Street

CCC reported that this had been attended to. Councillors to check the location.

Resolved: to receive the information
Action: All

2018/152 Accounts

2018/152.1 Accounts for Payment

- L Nicholson: Clerk's Salary and Allowances – Nov

Payment approved

- Countrywide Grounds Maintenance: Grass Cutting – Nov

Payment approved

- Public Works Loan Board: Loan Repayment

Payment approved

RESOLVED: to forward payments as approved above.

Action: LN

2018/152.2 Balance Sheet

The clerk presented the balance sheet covering October. The closing balance was £19,437.99.

RESOLVED: To receive the information

2018/152.3 Forecast Update 2018/2019

The forecast was presented and discussed.

Resolved: to receive the information.

2018/153 Correspondence

Items discussed at the meeting included:

2018/153.01 Electricity North West: Priority Services Register Consultation

The clerk reported the correspondence received. The nature of the questionnaire was unclear. The clerk was asked to seek clarification. If the parish council held the appropriate data then a response would be drafted.

Resolved: clerk to seek clarification

Action: LN

2018/153.02 Eden District Council: Footway Lighting Remittance

The clerk reported the remittance document.

Resolved: to receive the information

2018/153.03 Eden District Council: Adoption Statement

The clerk reported the notice received. The Eden Local Plan 2014-2032 had now been formally adopted.

Resolved: to receive the information

2018/153.04 CALC: Eden Welfare Support Directory

The clerk reported the correspondence and indicated that a link would be put on the parish council website.

Resolved: to receive the information. Clerk to add link to the website

Action: LN

2018/153.05 Cumbria County Council: Thorneycroft

The clerk reported the correspondence received.

Resolved: to receive the information

2018/154 Planning Applications and Decisions

2018/154.1 Applications

None

2018/154.2 Decisions

None

2018/155 Outside Body Repots

2018/155.1 Appleby Transport Group / Friends of the 563

On this occasion the parish council was unable to send a representative to the Appleby Transport Group Meeting. FB indicated that he had received the minutes and he would circulate them to all councillors. The 563 service will continue into the winter months.

Resolved: to receive the information. FB to forward minutes

Action: FB

2018/155.2 Site Meeting with Cumbria Police

Councillors met representatives of Cumbria Police at Town Head Garth primarily to discuss the problems associated with inconsiderate parking in the area. The area has very little parking for the multiple car ownership homes in the area. The police indicated that they had limited options to combat the problem unless there is an outright obstruction.

The following options were considered by the group,

1. Leaflet drop that looks for residents' opinions as to whether parking was a problem.
2. Discussion with EDC to see if some of the grassed area could be used for parking close to homes.

The clerk was asked to thank Cumbria Police for attending the meeting and enquire if there was a draft leaflet that the parish council could consider prior to its circulation.

Resolved: to receive the information. Clerk to contact Cumbria Police

Action: LN

2018/156 Highways Issues

2018/156.1 A66 Works

The clerk was asked to contact Highways England in regard to having a follow up meeting at the end of the works. Residents raised the lack of courtesy of some of the Traffic Management Staff working on the A66 outside properties.

Current understanding is that the works are finished with the exception of the line markings. There is possibly also some remedial work to be undertaken in regard to levels in gateways.

Resolved: to receive the information. Clerk to contact Highways England

Action: LN

2018/156.2 Cross Street near the Rectory, Road Height

Cross Street near the Rectory, has recently been assessed in regard to the standing water that occurs during heavy rain. There is discussion about increasing the height of the road surface at this location. The kerb opposite has been lifted.

Resolved: to receive the information

2018/156.2 Road Sweeping

The clerk was asked to contact Cumbria County Council in regard to the gully cleaning in the parish. Recently workmen at the site were enquiring as to when the cleaning would occur.

Resolved: clerk to contact Cumbria County Council

Action: LN

2018/157 Footpaths

None

2018/158 Transparency Fund Project

The new email address information had been circulated. There were still some outstanding problems accessing the new accounts. Clerk to recirculate the information where required. Clerk asked to programme a short training session for Councillors ahead of the next meeting in December.

Resolved: Clerk to facilitate training session

Action: LN/All

2018/159 GDPR

The clerk asked if all councillors could consider the documentation circulated by email. Feedback was requested by the 22nd of November 2018 with the intention of bringing the documents to the next meeting for approval.

Resolved: to receive the information

Action: All

2018/160 Eden District Council's Signature Fund

The Memorial Hall worked hard and completed the Signature Fund application by the deadline. The parish council wished to thank the group that had worked so hard to pull the information together over the short timescale. There may be a need for match funding in the future. Councillors indicated that they would like to consider this as the situation arises.

Resolved: to receive the information

2018/161 Concerns raised either by Councillors or members of the Parish.

Resident present at the meeting indicated that there would be a planning application for LK1 around Christmas.

FB reported to the meeting that the locks on the recreational field had been replaced.

2018/162 Date of the next meeting:

The date of the next meeting was agreed as Monday 3rd of December 2018 at 19.30hrs in the Memorial Hall.

Resolved: to receive the information

CM closed the meeting at 20:26 hrs

Please note: all Parish Council meetings are open to members of the Public.