# KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **DECEMBER MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 4th of December 2017** at 19:30hrs in Kirkby Thore Memorial Hall.

**Present**

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| **Chairman:** | Frank Birkett (FB) |
| **Councillors:** | Chris Meldrum (CM), Dan Pattimore (DP). |
| **Clerk/RFO:** | Lindsay Nicholson (LN) |
| **Also in attendance:** | County Councillor David Whipp, |
| **Members of the Public: 2** | |

**2017/189 Apologies**
None

**2017/190 Declarations of Interest**
No declarations of interest had been received since the previous meeting.
**Resolved: to receive the information.**

**2017/191 Requests for Dispensation**
No requests for dispensation had been received since the previous meeting.
**Resolved: to receive the information.**

**2017/192 Minutes of the Last Meeting**
The minutes were confirmed as a correct record.
**RESOLVED: to accept the minutes and recommendations contained therein.**

**2017/193 Actions from the previous minutes**
**2017/193.01 Traffic Surveying**
Cllr Whipp updated the meeting. Cumbria County Council are not able to fund traffic surveying in general. There may be opportunities where there is a specific brief for the type and nature of the information required from the surveying work. Parish Council to consider developing a specific request.
**Resolved: parish council to develop a specific request** **Action: LN**

**2017/193.02 Pavement on the side of Cross Street heading towards the school**
Clerk sent copy of email to Cllr Whipp. Clerk to follow up the matter with John Banks.
**Resolved: to receive the information** **Action: LN**

**2017/193.03 Drains**
The clerk had reported the blocked drains on the Cumbria County Council system under references, W171449540 Sleastonhow Lane, W171449538 Piper Lane and W171449537 Main Street. Nigel Butcher should hold a schedule for this work. Clerk to contact Nigel Butcher for more information.
**Resolved: to receive the information** **Action: LN**

**2017/193.04 United Utilities Repair Outside Memorial Hall**

The tarmac is reported to be dipping following the repair. FB and CM offered to look at the area and photograph the fault. The clerk to report the fault to Cumbria County Council.
**Resolved: clerk to report the fault** **Action: LN / CM / FB**

**2017/193.05 Parking around 1 Dunfell View**
Eden District Council confirmed that at this stage a new planning application would have to be consulted. Planning would consult with Cumbria Highways on any concerns relating to the highway. If an application was submitted and it was supported by the parish council with material planning reasons then the application would be determined at the planning committee. DP indicated he would speak to the owner of the property highlighting the advice we have been provided with.
**Resolved: to receive the information** **Action: DP**

**2017/193.06 Daffodil Re-planting**
Countrywide Grounds Maintenance have undertaken the replanting of the daffodils.
**Resolved: to receive the information**

**2017/193.07 Eden District Council: Light No.2**
The clerk had contacted Eden District Council with the proposal. The council awaits their response.
**Resolved: to receive the information**

**2017/193.08 S England: Resignation**
The clerk confirmed that Eden District Council had been notified.
**Resolved: to receive the information**

**2017/193.09 Electronic Planning System**
The clerk had contacted Eden District Council and received confirmation that planning decision would be forwarded by email.
**Resolved: to receive the information**

**2017/194 Accounts**
**2017/194.1 Accounts for Payment**
- L Nicholson: Clerk's Salary and Allowances

Payment approved
- Countrywide Grounds Maintenance: Grass Cutting for December

Payment approved
- PWLB: Loan Repayment

Payment approved.
**RESOLVED: to forward payments as approved above.** **Action: LN**

**2017/194.2 Balance Sheet**
The clerk presented the balance sheet covering November. The closing balance was £16,059.81.
**RESOLVED: To receive the information**

**2017/194.3 Forecast Update 2017/2018**
The forecast was presented and discussed. Councillors wished to use some of the current and carried forward village amenities fund to address some of the most urgent repairs in the Memorial Hall. The clerk was asked to contact the management committee asking for clarification on the most urgent repairs that need addressing.
**Resolved: to receive the information. Clerk to contact Management Committee**
**Action:LN**

**2017/195 Correspondence**
Items discussed at the meeting included:
**2017/195.1 Eden District Council: Eden Community Governance Review**
The correspondence was outlined and considered by the council. The questionnaire was completed. The clerk to forward their response to the review.
**Resolved: clerk to forward response** **Action: LN**

**2017/195.2 Cumbria County Council: Anti-Skid Surface Main Street**
Cumbria County Council gave clarification that the newly laid material incorporates pre-coated chippings with a high polished stone value matching that of the previous surface. They confirmed that whilst the surface appears different to that of the previous surface it has the same anti-slip properties.
**Resolved: to receive the information**

**2017/195.03 Smaller Authorities' Audit Appointments Ltd: Notification of External Auditor Appointments for the 2017/18 Financial Year**
The clerk presented the information received and noted the change of external auditor.
**Resolved: to receive the information**

**2017/196 Planning Applications and Decisions**
**2017/196.1 Applications**
**17/0989 Methodist Church, Chapel Lane, Change of use of former Methodist Chapel to dwellinghouses.**
The application was presented and then discussed by the parish council. It was not clear from the application as to whether the land opposite the Methodist Church was included with the application to provide parking for the property. The clerk was asked to clarify this with planning. There were no further comments or observations.
**Resolved: clerk to forward response to Eden District Council** **Action: LN**

**2017/196.2 Decisions**
**17/0565 Kirkby Thore Industrial Estate, Kirkby Thore, Proposed change of use to store caravans / trailers and steel containers to use as self-storage units**
Notification had been received that the application had been granted.
**Resolved: to receive the information**

**2017/197 Outside Body Reports**
None

**2017/198 Highways Issues**
**2017/198.1 Main Street Road-Surface**
The state of Main Street as a whole is of increasing concern. There are numerous pot-holes and areas where the surface has begun to break up. The clerk was asked to enquire if the state of the road could be added to the highways maintenance major works programme.
**Resolved: clerk to contact Nigel Butcher** **Action: LN**

**2017/198.2 The moving of the 30mph limit**
The clerk was asked to enquire as to the timescale for moving the 30mph limit.
**Resolved: clerk to contact Cumbria County Council** **Action: LN**

**2017/198.3 Parking around Town Head Garth and Miller Stone Rise**

There had been an issue earlier in the year when an emergency vehicle was unable to access a property in Town Head Garth due to the parking of vehicles on both sides of the street. The levels of inconsiderate parking seem to be increasing. The clerk was asked to seek advice from Karen Daiken as to what options there were for addressing this type of issue.
**Resolved: to receive the information. Clerk to contact Cumbria Police Action: LN**

**2017/199 Footpaths**
None

**2017/200 Eden Community Governance Review.**
The item was discussed and resolved under a previous item see minute number 2017/195.1

**2017/201 No Cold Calling Zone**
The information received was considered by the Council. It was felt that there needed to be interest from key local interest groups or individuals for the parish council to carry this work forward. The clerk was asked to see if there was a poster or awareness raising leaflet that could be used to start the process.
**Resolved: clerk to enquire about awareness raising information Action: LN**

**2017/202 Setting of the Precept for 2018/19**
Item deferred to next meeting as Eden District Council had not released a figure for the Council Tax Base or Council Tax Reduction Scheme.
**Resolved: to receive the information. Clerk to agenda item for the next meeting**
**Action: LN**

**2017/203 Application to the Local Government Transparency Fund**
The clerk presented the application form and additional information. The clerk had been advised that the next deadline was the 8th of December. Councillors agreed to forward an application for this date.
**Resolved: Clerk to submit an application the Local Government Transparency Fund**
**Action: LN**

**2017/204 Concerns raised either by Councillors or members of the Parish.**
- None

**2017/205 Date of the next meeting:**
The date of the next meeting was agreed as Monday 8th of January 2018 at 19.30hrs in the Memorial Hall.
**Resolved: to receive the information**

**FB closed the meeting at 21:22 hrs**
**Please note: all Parish Council meetings are open to members of the Public.**