

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **JULY MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 2nd of July 2018** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Chris Meldrum (CM)
Councillors: Frank Birkett (FB), Dan Pattimore (DP), Lorna Baker (LB), Malcolm Ridley (MR).

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: District Councillor Henry Sawrey-Cookson,
County Councillor David Whipp.

Members of the Public: 3

2018/075 Apologies

None

2018/076 Declarations of Interest

No declarations of interest had been received since the previous meeting.

Resolved: to receive the information.

2018/077 Requests for Dispensation

No requests for dispensation had been received since the previous meeting.

Resolved: to receive the information.

2018/078 Appointment of Co-opted Members

Residents present in the room had expressed interest in joining the parish council. CM nominated Malcolm Ridley to join the parish council. FB seconded the proposal. DP confirmed in favour of the proposal. MR accepted the position and signed the Declaration of Acceptance of Office.

FB nominated Lorna Baker to join the parish council. CM seconded the proposal. DP confirmed in favour of the proposal. LB accepted the position and signed the Declaration of Acceptance of Office.

Resolved: to co-opt members MR and LB

2018/079 Presentation from Highways England regarding proposed works to the A66

Highways England were unable to attend the meeting. The clerk was asked to contact Highways England to see if this could be re-arranged.

Resolved: clerk to re-arrange presentation

Action: LN

2018/080 Minutes of the Last Meeting

The minutes were confirmed as a correct record.

RESOLVED: to accept the minutes and recommendations contained therein.

2018/081 Actions from the previous minutes

2018/081.01 United Utilities Repair Outside Memorial Hall

The reported fault (W1880917172) had been assessed but there was no further update. Clerk to monitor progress.

Resolved: to receive the information. Clerk to monitor progress

Action: LN

2018/081.02 Parking around Town Head Garth and Miller Stone Rise

PCSO Daiken had responded to the clerk asking for parish councillors to nominate some possible dates and times for a site meeting on Town Head Garth. Clerk asked parish councillors interested in attending a meeting to contact her with possible dates.

Resolved: Councillors to contact clerk.

Action: ALL

2018/081.03 Eden District Council: Governance Review – Stage 2

The clerk confirmed that the discussed response had now been forwarded to Eden District Council.

Resolved: to receive the information.

2018/081.04 18/0347 Land at Black Leazes Farm, Kirkby Thore – Reserved matters application for access, appearance, landscaping, layout and scale attached to outline approval 17/0084

The clerk confirmed that the response had been forwarded to Eden District Council

Resolved: to receive the information

2018/081.05 Potholes in the Village

The clerk confirmed that there was one outstanding highway defect registered with HIMS under reference W1880917172. If residents / councillors were aware of further defects these would need to be reported into the HIMS system.

Resolved: to receive the information.

2018/082 Accounts

2018/082.1 Accounts for Payment

- L Nicholson: Clerk's Salary and Allowances – Jun & Jul

Payment approved

- Countrywide Grounds Maintenance: Grass Cutting – Jun & Jul

Payment approved

RESOLVED: to forward payments as approved above.

Action: LN

2018/082.2 Balance Sheet

The clerk presented the balance sheet covering May & Jun. The closing balance was £20,284.77.

RESOLVED: To receive the information

2018/082.3 Forecast Update 2018/2019

The forecast was presented and discussed.

Resolved: to receive the information.

2018/083 Correspondence

Items discussed at the meeting included:

2018/083.01 CALC: Transfer of Footway Lights

The clerk outlined the correspondence received from CALC. Whilst CALC's correspondence indicated that parish councils would receive revised documentation from Eden District Council this had not happened to date. Parish Councillors therefore asked the parish clerk to contact Eden District Council to request an update on the situation and gain clarification on the timescales that were now being imposed.

Resolved: to receive the information. Clerk to contact Eden District Council

Action: LN

2018/083.02 Eden District Council: Notification of Public Spaces Protection Order

The clerk outlined the correspondence and information leaflets received. Councillors took copies of the new information leaflet.

Resolved: to receive the information.

2018/084 Planning Applications and Decisions

2018/084.1 Applications

18/0275 Thorneycroft, Kirkby Thore: Variation of conditions 2 (Plans Compliance) an 3 (External Materials) for the addition of first floor extension and amendments to materials attached to approval 15/0484.

The deadline for this application could not be extended further to meet this meeting. A response was therefore drafted and agreed via email. The response was reported to the meeting. Residents reported that the pavement was now completely blocked. This was causing increased safety concerns. The clerk was asked to contact the planning officer,

1. to request acknowledgement that the response had been received
2. to report that the obstruction was now across the whole path and ask if Eden District intended to address this.

Resolved: to receive the information. Clerk to clarify points above with Eden District Council. Action: LN

18/0396 Land Opposite Methodist Chapel, Kirkby Thore: Outline planning application for two dwellings with all matters reserved

The clerk outlined the application and the draft response that had been produced via email. Residents present at the meeting were asked if they had any additional comments. The clerk was asked to forward the response to Eden District Council.

Resolved: clerk to forward response to Eden District Council Action: LN

2018/084.2 Decisions

18/0003 New Bungalow, Kikrby Thore: Erection of agricultural steel frame storage sheds to replace existing sheds.

The clerk reported the notification received. The application was granted.

Resolved to receive the information

18/0193 7 Dunfell View, Kirkby Thore: Erection of single-storey rear extension for additional living accommodation and canopy to the porch to front elevation

The clerk reported the notification received. The application was granted.

Resolved: to receive the information

Councillors noted that there had been no decision notification for the Ashton Lea planning application. The clerk was asked to raise this with Eden District Council and ascertain the current status of the application.

Resolved: clerk to contact Eden District Council Action: LN

2018/085 Outside Body Reports

- **Highways England – A66 Dualling Meeting**

Councillors attended a meeting with Highways England regarding the dualling of the A66. Highways England presented an update regarding the current position of the proposed programme of works. The project was only been considered at stage 1 feasibility level. At the meeting there were no definite timescales. Winter 2019 was the earliest possible date. CM indicated that he would forward a copy of the meeting presentation for circulation to all councillors.

Concerns were raised about the potential bottleneck situation at Penrith. Residents present at the parish council meeting felt that work previously undertaken on this project had gone to waste as it appeared as though feasibility work was starting from scratch again.

Resolved: to receive the information

2018/086 Highways Issues

- **Re-surfacing of the A66**

Parish Councillors indicated that the proposed work had been reported in the Herald the previous weekend. CM updated the meeting on the works currently being proposed. Residents gave some feedback regarding the diversions proposed on single track lanes and the need for this to be one-way.

The clerk was asked to email Stephen Mason regarding representation at the parish council meeting. An outstanding burst water pipe was causing problems near the Bridge Bistro. Residents asked for the clerk to raise this with Stephen Mason to see if the repair could be made to the underground utility infrastructure when it is exposed as part of the A66 repairs.

Resolved: to receive the information. Clerk to contact Stephen Mason Action: LN

- **Chapel Lane: Heat Pump**

Residents reported that there had been extensive drilling at a property on Chapel Lane for installation of a heat pump. Whilst the works had been undertaken on private property residents had concerns about the impact of the drilling on neighbouring property, potential damage of the highway and the discharge of significant volumes of sand and water across the highway. The clerk was asked to raise this with Eden District Council and Cumbria County Council.

Resolved: clerk to contact EDC and CCC Action: LN

2018/087 Footpaths

A hole has appeared on the raised footpath next to the A66. The clerk was asked to report this to the Highways Agency.

Resolved: to receive the information. Clerk to contact Highways England Action: LN

2018/088 Transparency Fund Project

The clerk had circulated the temporary website address for the new website and asked councillors to offer comment.

Resolved: to receive the information Action: ALL

2018/089 GDPR

The clerk reported information about the data audit she had completed and copies of the draft policy.

Resolved: to receive the information

2018/090 Concerns raised either by Councillors or members of the Parish.

None

2018/091 Date of the next meeting:

The date of the next meeting was agreed as Monday 13th of August 2018 at 19.30hrs in the Memorial Hall.

Resolved: to receive the information

CM closed the meeting at 21:15 hrs

Please note: all Parish Council meetings are open to members of the Public.