

## KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **MAY MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 14<sup>th</sup> of May 2018** at 19:30hrs in Kirkby Thore Memorial Hall.

### **Present**

**Chairman:** Chris Meldrum (CM)  
**Councillors:** Frank Birkett (FB), Dan Pattimore (DP).  
**Clerk/RFO:** Lindsay Nicholson (LN)  
**Also in attendance:** District Councillor Henry Sawrey-Cookson,  
County Councillor David Whipp.

**Members of the Public:** 3

### **2018/060 Apologies**

None

### **2018/061 Declarations of Interest**

No declarations of interest had been received since the previous meeting.

**Resolved: to receive the information.**

### **2018/062 Requests for Dispensation**

No requests for dispensation had been received since the previous meeting.

**Resolved: to receive the information.**

### **2018/063 Minutes of the Last Meeting**

The minutes were confirmed as a correct record.

**RESOLVED: to accept the minutes and recommendations contained therein.**

### **2018/064 Actions from the previous minutes**

#### **2018/064.01 United Utilities Repair Outside Memorial Hall**

The clerk reported that the location of the fault had been identified and reported to HIMS under reference W1880917172. Clerk to monitor progress.

**Resolved: to receive the information. Clerk to monitor progress**

**Action: LN**

#### **2018/064.02 Parking around Town Head Garth and Miller Stone Rise**

Clerk to arrange a site meeting on Town Head Garth with PCSO Daiken.

**Resolved: clerk to contact Cumbria Police**

**Action: LN**

#### **2018/064.03 Accounts for Payment – Grass Cutting – April**

The clerk indicated that the invoice for April's grass cutting had not been received in time so would be paid in May.

**Resolved: to receive the information**

#### **2018/064.04 18/0193 7 Dunfell View, single storey rear extension for living accommodation and canopy to the porch to the front elevation. This is an amendment to the approval of 17/0782.**

The clerk confirm that the response had been forwarded to Eden District Council.

**Resolved: to receive the information**

**2018/064.05 Grass Maintenance Quotation and Contract 2018/19**

The clerk confirmed that the signed contract had been returned to Countrywide Grounds Maintenance.

**Resolved: to receive the information**

**2018/065 Accounts**

**2018/065.1 Accounts for Payment**

- L Nicholson: Clerk's Salary and Allowances – May

Payment approved

- Countrywide Grounds Maintenance: Grass Cutting – May

Payment approved

- Dodds: Internal audit Fee

Payment approved

- Zurich: Annual Insurance Premium

Payment approved

- CALC: Affiliation Fee

Payment Approved

**RESOLVED: to forward payments as approved above.**

**Action: LN**

**2018/065.2 Balance Sheet**

The clerk presented the balance sheet covering April. The closing balance was £22,221.99.

**RESOLVED: To receive the information**

**2018/065.3 Forecast Update 2018/2019**

The forecast was presented and discussed.

**Resolved: to receive the information.**

**2018/066 Correspondence**

Items discussed at the meeting included:

**2018/066.01 Countrywide Grounds Maintenance: Stolen Equipment**

The clerk outlined the correspondence received. The stolen equipment had been logged with the police.

**Resolved: to receive the information**

**2018/066.02 CALC: Footway Lighting Agreement**

The clerk outlined the correspondence received. The Council noted that CALC now felt that the agreement could be signed by parishes. The new agreement has not been circulated by Eden District Council.

**Resolved: to receive the information**

**2018/066.03 Eden District Council: Governance Review – Second Stage**

The clerk outlined the correspondence received. In light of the concerns from neighbouring parishes, councillors agreed that they do not wish to pursue their comment regarding boundaries further and that the parish council wishes the situation to remain unchanged. The clerk was asked to forward the council's comments into the second stage of the review.

**Resolved: Clerk to contact Eden District Council**

**Action: LN**

**2018/066.04 Highways England: Appleby Bypass Works**

The clerk outlined the correspondence received. It was agreed that the works would be discussed further under item 2018/069.

**Resolved: to receive the information**

**2018/066.05 Eden District Council: Light No.2**

The clerk outlined the correspondence received. It was agreed that the works would be discussed further under item 2018/071.

**Resolved: to receive the information**

**2018/067 Planning Applications and Decisions**

**2018/067.1 Applications**

**18/0347 Land at Black Leases Farm, Kirkby Thore – Reserved matters application for access, appearance, landscaping, layout and scale attached to outline approval 17/0084.**

The information received was outlined. The parish council felt it was inappropriate to comment on this application as it lies outside of the parish boundary.

**Resolved: Clerk to forward response to Eden District Council**

**Action: LN**

**2018/067.2 Decisions**

None

**2018/068 Outside Body Reports**

- **Appleby Transport Group / Friends of the 563**

FB reported that the 563 service had been recently confirmed until the end of August. It is hoped that numbers using the service may increase during the tourism season and this may in turn encourage Stagecoach to put on an increased service. The 561 Appleby to Kendal service will cease in the next few weeks as usage was reported to have dropped by 40%.

The Settle / Carlisle railway has altered its timetable which is providing better connectivity with existing bus services. There will be no rail service on the 24<sup>th</sup> and 26<sup>th</sup> of May due to a rail strike.

**Resolved: to receive the information**

**2018/069 Highways Issues**

- **Highways Agency Meeting 1**

The Parish Council attended a meeting with the Highways Agency. The agency wished to consult with the Parish Council on four separate short term initiatives for the A66. These included,

- Extension of the cycle path to end at approximately Low Moor
- Proposal to create a right turn lane into the filling station
- To create a turning lane west bound into Main Street from the A66
- To move the bus stop. Residents indicated that the shelter was used by students.

The causes of the recent accidents are still under investigation and therefore the Highway Agency was unable to give any more information about the incidents.

**Resolved: to receive the information**

- **Highways Agency Meeting 2**

Representatives of the Parish Council met with the Highways Agency in regard to the state of the carriageway on the A66 from Low Moor to just past the bridge in Kirkby Thore. The Highways Agency reported that the structure was faulted and might require the carriageway to be dug up to a depth of 2 meters. This work would require road closures. The proposal was to undertake the works at weekends for a period of 7 weeks probably starting in September.

There was a discussion held about dualling of the A66. There may be further updates on this following the 19<sup>th</sup> of June.

**Resolved: to receive the information**

- **Potholes in the Village**

The clerk was asked to produce a list of outstanding pot holes in the village

**Resolved: clerk to produce a list of outstanding pot holes.**

**2018/070 Footpaths**

None

**2018/071 Transparency Fund Project**

The clerk was asked to review latest correspondence in regard to the purchasing of the equipment.

**Resolved: to receive the information**

**Action: LN**

**2018/072 GDPR**

Clerk to look at undertaking a data audit as described in CALC's toolkit.

**Resolved: to receive the information**

**Action: LN**

**2018/073 Concerns raised either by Councillors or members of the Parish.**

None

**2018/074 Date of the next meeting:**

The date of the next meeting was agreed as Monday 4<sup>th</sup> of June 2018 at 19.30hrs in the Memorial Hall.

**Resolved: to receive the information**

**CM closed the meeting at 21:40 hrs**

**Please note: all Parish Council meetings are open to members of the Public.**