

KIRKBY THORE PARISH COUNCIL

The minutes of the proceedings of the **APRIL MONTHLY MEETING** of Kirkby Thore Parish Council (KTPC) held on **Monday 10th of April 2018** at 19:30hrs in Kirkby Thore Memorial Hall.

Present

Chairman: Frank Birkett (FB)
Councillors: Chris Meldrum (CM), Dan Pattimore (DP).

Clerk/RFO: Lindsay Nicholson (LN)

Also in attendance: Councillor Henry Sawrey-Cookson, Representatives from Eden District Council, Temple Sowerby Parish and Newbiggin Parish.

Members of the Public: 3

2018/028 Apologies

Apologies were received from County Councillor David Whipp

2018/029 Declarations of Interest

No declarations of interest had been received since the previous meeting.

Resolved: to receive the information.

2018/030 Requests for Dispensation

No requests for dispensation had been received since the previous meeting.

Resolved: to receive the information.

2018/031 Minutes of the Last Meeting

The minutes were confirmed as a correct record.

RESOLVED: to accept the minutes and recommendations contained therein.

2018/032 Eden District Council Boundary Changes Consultation

Eden District Council gave a brief overview of why the consultation had been commissioned and the process involved. Present were representatives from Newbiggin Parish and Temple Sowerby Parish.

Eden District Council informed the meeting that they were now commencing the second stage of the consultation. FB briefed the meeting on the comments made by Kirkby Thore Parish Council to date. There are areas on the outskirts of the parish where small groupings of houses are split between two different parish councils. There had been no complaints within Kirkby Thore Parish about these but the council had felt it was an opportunity to explore if it was worth reviewing.

Newbiggin Parish representatives indicated that they had consulted with residents affected at Hale Grange and they did not want to see any changes in parish boundary.

Temple Sowerby Parish indicated that they were unaware of any residents currently feeling that the parish boundary was a problem. A discussion was held about the dualing of the A66 and Temple Sowerby indicated that this was no longer an issue for them as the A66 was dualled in their parish however residents at Low Moor within their parish may feel differently.

FB concluded that consultation with properties affected by the boundary would be consulted with. This would be co-ordinated by telephone.

Resolved: to receive the information. Consultation to be undertaken.

2018/033 Actions from the previous minutes

2018/033.01 Pavement on the side of Cross Street heading towards the school

Cumbria County Council assessed the pavement and concluded that the site currently does not meet their criteria for repair. DP indicated he would monitor the pavement in this area.

Resolved: to receive the information

2018/033.02 United Utilities Repair Outside Memorial Hall

The clerk reported that the location of the fault had been identified and reported to HIMS under reference W1880917172. Clerk to monitor progress.

Resolved: to receive the information. Clerk to monitor progress

Action: LN

2018/033.03 Parking around Town Head Garth and Miller Stone Rise

The access problems were reported to be at their worst early in the morning and on an evening. In general it was felt that there has been an improvement with residents parking more considerately however problems still occur at these times.

Increased patrols in the area were as a result of several factors not just the parking problems. The parish council felt it might be beneficial to arrange a site meeting with PCSO Daiken.

Resolved: clerk to contact Cumbria Police

Action: LN

2018/033.04 18/0003 New Bungalow, Kirkby Thore; Erection of agricultural steel frame storage sheds to replace existing sheds

The clerk confirmed that the response had been forwarded to Eden District Council.

Resolved: to receive the information

2018/033.05 Highways

The clerk reported that the defects had been reported to Highways England and Cumbria County Council.

Resolved: to receive the information

2018/033 Accounts

2018/033.1 Accounts for Payment

- L Nicholson: Clerk's Salary and Allowances – March and April

Payment approved

- Countrywide Grounds Maintenance: Grass Cutting – March and April

Payment approved

- L Nicholson: Stationary Expenses – Paper, ink cartridge and punched pockets

Payment approved

- Kirkby Thore Memorial Hall: Contribution towards hall repairs in relation to water ingress

Payment approved

RESOLVED: to forward payments as approved above.

Action: LN

2018/033.2 Balance Sheet

The clerk presented the balance sheet covering February and March. The closing balance was £9,562.61.

RESOLVED: To receive the information

2018/033.3 Forecast Update 2017/2018

The forecast was presented and discussed.

Resolved: to receive the information.

2018/034 Budget Approval 2018/19

The clerk presented a draft budget for discussion. As an actual figure for Grass Cutting 2018/19 was now available the clerk was asked to amend this budget and transfer the remaining money to village amenity. The council approved the budget with the amendment.

Resolved: to approve the budget for 2018/19

2018/035 Approval of the annual return for year ending 31st of March 2018

The clerk outlined the completed details in the Annual Return for PKF Little John the external auditors. The clerk read out members obligations as detailed in the annual governance statement

2018/035.1 Section 1 of the Annual Return: Annual Governance Statement

This was approved by the Council and the clerk and chair signed the appropriate part of the document.

Resolved: Section 1 of the Annual Return approved.

2017/035.2 Section 2 of the Annual Return: Accounting Statements 2017/18

This was approved by the Council and the clerk and chair signed the appropriate part of the document.

Resolved: Section 2 of the Annual Return approved.

The cash book and supporting statements was approved by the Council. The clerk and chair signed the documents.

RESOLVED: The accounts and Annual Return were approved by the Council and the information received.

2018/036 Correspondence

Items discussed at the meeting included:

2018/036.01 Cumbria County Council: Pavement at Cross Street

The clerk outlined the correspondence received. Further discussion was held under item 2018/033.01.

Resolved: to receive the information

2018/036.02 Cumbria Police: Considerate Parking

The clerk outlined the correspondence received. Further discussion was held under item 2018/033.03.

Resolved: to receive the information

2018/036.03 Cumbria County Council: Traffic Survey

The clerk outlined the correspondence received.

Resolved: to receive the information

2018/036.04 CALC: Legal Advice Re Footway Lighting Agreement

The clerk outlined the correspondence received. Further discussion was held under item 2018/041.

Resolved: to receive the information

2018/037 Planning Applications and Decisions

2018/037.1 Applications

18/0193 7 Dunfell View, single storey rear extension for additional living accommodation and canopy to the porch to the front elevation. This is an amendment to the approval of 17/0782.

The information received was outlined. The clerk was asked to correspond with Eden District Council indicating that there were no comments or observations.

Resolved: Clerk to forward response to Eden District Council

Action: LN

2018/037.2 Decisions

None

2018/038.01 Outside Body Reports

- **British Gypsum**

FB gave a report of the last British Gypsum Liaison Meeting. British Gypsum introduced the new member of the management team and gave an update on warehouse / vehicle movements.

Footway lighting in the village was raised by the parish council but British Gypsum didn't feel they could actively support at this stage.

Resolved: to receive the information

2018/038.02 Memorial Hall

The Memorial Hall Committee were actively trying to get the works to the gutters, downpipes and hoppers started. They were in touch with a contractor and were hoping to receive a start date imminently.

Resolved: to receive the information

2018/039 Highways Issues

Residents present at the meeting raised concerns regarding the recent accidents on the A66. FB indicated that the parish council would be meeting with Highways England to discuss some short-term measures to alleviate safety concerns. The Council and residents discussed the merits of dualing the A66. The parish council confirmed it continued to meet with Highways in regard to longer-term projects such as dualing.

HSC confirmed that he had spoken to the Herald in regard to the recent accidents. He indicated that the numbers of HGV's using the A66 had risen dramatically.

The impact of the increase of speed limit for HGV's on the A66 was discussed. It was felt that the raising of the speed limit from 50mph was a major contributing factor in the current safety problems.

A discussion regarding the average speed cameras was held. Councillors were interested to find out if there are any available figures for the cameras. A discussion was held as to why a third camera was not installed in the village.

Resolved: to receive the information. Councillors to attend meeting with Highway's England - date to be confirmed.

Action: FB / CM

2018/040 Footpaths

It was brought to the Council's attention that a van was parking up to the Post Box at the bottom of the village near the A66 junction. At times this has prevented residents using the box.

Resolved: to receive the information

2018/041 Grass Maintenance Quotation and Contract 2018/19

The documentation provided was reviewed by the Council. It was agreed the contract should be extended under the current terms. The chair signed the contract.

Resolved: to receive the information. Clerk to forward the signed contract Action: LN

2018/042 Transparency Fund Project

Clerk to forward details of the website shell to parish councillors for consideration.

Resolved: to receive the information

Action: LN

2018/043 GDPR

The clerk had attended CALC's GDPR training. There are still several elements of the legislation relevant to parish councils that have not been decided or are undergoing change. Clerk to look at undertaking a data audit.

Resolved: to receive the information

Action: LN

2018/044 Concerns raised either by Councillors or members of the Parish.

None

2018/045 Date of the next meeting:

The date of the next meeting was agreed as Monday 14th of May 2018 at 19.30hrs in the Memorial Hall.

Resolved: to receive the information

FB closed the meeting at 22:10 hrs

Please note: all Parish Council meetings are open to members of the Public.